

Ulster Performing Arts Center (UPAC)

2019-2020 Season

Facility Rental Fee Schedule For-Profit Organizations

Contact: Ila Carnes, General Manager
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| Daily Rental (up to 8 hours) | \$2,750 base license fee, includes up to 8 hrs/day |
| Weekly Rental (up to 4 hours per day) | \$5,500 base license fee vs 12% of Gross Ticket Sales, whichever is greater. Covers up to seven consecutive days. |
| Facility Overtime | \$300 per each addl. hour |
| Additional Days (non performance day) | \$2,250 |
| Box Office Service (per performance) | \$500 |
| Supervisory Services | \$30 per hour + FBPT |
| Technical Personnel | \$18 + up per hour + FBPT |
| Fringe Benefits & Payroll Taxes (FBPT) | 15% of labor cost |
| City Policeman | \$35 per hour |
| Event (security) Staff | \$660 & up + FBPT, based on event needs |
| Box Office Personnel | \$15 per hour + FBPT |
| In- house Lighting & Sound, as available | \$1,200 |
| Additional Sound reinforcement | At cost |
| EV Line Array | \$1,850 |
| Digital Projection System | \$850 per usage |
| Music Licensing (ASCAP & BMI) | .016 Gross Box Office Receipts |
| Music Licensing SESAC | \$50 per event |
| Merchandise | 25% House sells, 20% Artist sells (after tax) |
| Catering/Hospitality | \$250 + cost of supplies |
| House Cleaning Fee | \$500 per event |

Additional Fees:

Second Performance on same/day evening: same as above fees

- ❖ In conjunction with License Agreement granted, Licensee must obtain and deliver a Certificate of Liability Insurance with endorsements satisfactory to Licensor, which names Licensor, UPAC LLC, 601 Broadway, Kingston, NY 12401, as Certificate Holder and Additional Insured, along with Proofs of Workers Compensation and Disability Insurance being in full force and effect which names Licensor as Certificate Holder.
- ❖ A non-refundable deposit for one-half of all applicable fees is required in advance to secure and confirm any facility rental, prior to ticket on sale date.
- ❖ Licensor reserves the right to add a \$6.00 Restoration/Preservation Fee to all ticket prices sold- please make a note of it in any Artist offer.
- ❖ For more information on Facility Rentals, please contact Ila Carnes, General Manager, 845.331.1613 ext 204, icarnes@upac.org.